

Addendum No. 1 to IFB #25-72



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB #25-72
Investigative Services

From: Jordan T. Remy

Date: 5/30/2025

Re: Questions and Answers

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Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

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Questions and Answers

Question 1: Is it the expectation that the investigations will be conducted remotely?

Answer: For pre-employment Public Safety background investigations, some aspects of the investigations may be done remotely, and some aspects must be conducted in-person. Please see the Scope of Work for aspects such as Home Visit and Neighborhood Canvas that require in-person site visits. The occasional employee investigations may be conducted remotely, in-person, or in a hybrid fashion, as required by the City and discussed on a case-by-case basis. Vendors must be able to accommodate the City's needs for all investigations.

Question 2: Should we submit a bid if we can only handle the employee investigations portion of the work?

Answer: A vendor who submits a proposal that covers only a portion of the work described may be rejected for not being responsive to the RFP.